



FIM COMMUNICATION

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CAREERS

&

OPPORTUNITIES

Library
Transformation of
Skills *Job specialization*
system
The perspectives
Future *Information*
Professionals

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Assalamualaikum WBT.

Bismillahirrahmanirrahim.

Alhamdulillah, syukur ke hadrat Illahi kerana dengan limpah kurnia-Nya FIM Communication Publication sesi 2014/2015 ini dapat diterbitkan dengan jayanya.

Di peluang ini saya Siti Nur Aishah binti Mansor selaku Ketua Editor, ingin mengkalungkan setinggi-tinggi penghargaan kepada pensyarah IML 601 Publication & Production of Information Materials, En. Azmi bin Ab. Rahman, di atas tunjuk ajar beliau dan ilmu yang dicurahkan kepada kami, dapat kami menyempurnakan penerbitan kami.

Disamping itu, saya juga ingin mengucapkan ribuan terima kasih kepada ahli pasukan penerbitan

kerjasama yang padu bagi menjayakan penerbitan ini. Setiap ahli pasukan ini menyempurnakan satu sama lain dan tidak lokek ilmu sesama sendiri. Sikap ini ingin saya puji dan diharap persahabatan yang tercipta melalui penerbitan ini akan kekal hingga ke jannah, InyaAllah. Segala ilmu dan pengalaman yang ditimba selama proses penerbitan ini akan menjadi berguna suatu hari kelak kepada setiap ahli pasukan penerbitan terlibat.

Akhir kata, ingin saya mengucapkan penghargaan kepada semua yang terlibat di dalam penerbitan *FIM Communication Publication* ini samada langsung atau tidak langsung.

Wassalam.

Aishah

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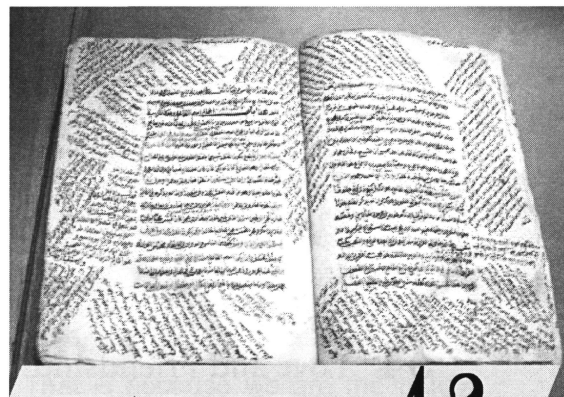
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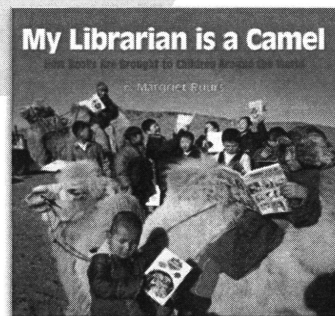
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"GOOGLE CAN BRING YOU
BACK 100,000 ANSWERS, A
LIBRARIAN CAN BRING YOU
BACK THE RIGHT ONE." —
NEIL GAIMAN

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OBSTACLES OF GRADUATES IN HIRING JOB

By Tuan Safa'at binti Tuan Ameri

INTRODUCTION

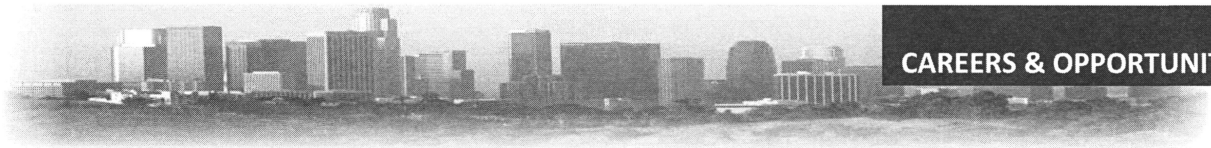
Everyone has barriers to employment. Same goes to fresh graduates. Most of the graduates probably have few barriers onto themselves and preventing them from daring themselves to new levels of greatness. It is important for the graduates to realize and clarify that whenever they find themselves resisting anything during the dream job process, know that there is fear talking. So, when they begin to understand why they are having difficulty moving forward in the process, they can finally identify the fear and be ready to move on with full of confidence to achieve their dreams. To overcome the barriers, think like the employers you want to work for, identify and prove you are an ideal candidate in terms of ability as well as presentation, dependability, motivation attitude, and social network too. Therefore, this article will cover on three main obstacles of graduates in hiring jobs so that everyone can determine their weaknesses and come up with an action plan to carry forward their life and achieve what they want.

Let's take a look on some kind of barriers;

1. Lack of skills

Graduates need to be flexible in their working patterns and be prepared to change jobs and sectors if they believe there are better opportunities elsewhere. In order to be employable, graduates must have transferable skills that are not specific to one particular career path but are generic across all employment sectors. In this era, graduates commonly focus on the skills related to their field of study. For employers, they are looking for employee with right skills and qualities to fulfill the role and contribute to company's success. Graduates must make sure that they do not just have the qualification and hard skills but they also should have well-honored soft skills. Balanced skills will enable the graduates to manage the job role. Moreover, every organization is looking for the skills and attitudes that enable employees to get along in order to make critical decisions, solve problems, develop respects and ultimately become strong ambassadors for the organization. Always remember that, different roles require different skill sets and abilities.

First and foremost, graduates must have interview skills. Graduates must remember that interview is a two-way process. It is crucial to present them as



they really are and not pretend to be something they're not. Next is interpersonal skill. The skill is useful when interacting with others people. Good interpersonal skills allow graduates to participate effectively as a member of a team, satisfy customers and clients' expectations, negotiate, make decisions, manage time efficiently, take responsibility and work effectively with other employees. Otherwise, graduates should have communication skills because most of the time the employers are looking for people who can communicate well both verbally and in writing. The ability to communicate both verbally and in writing with a wide variety of people, maintain good eye contact, write clearly and succinctly, demonstrate a varied vocabulary and tailor the language to the audience are all essential skills that employers seek out. Those criteria enable graduates to have a brighter chance and opportunities in hiring job. Moreover, good communication skills enable to reduce the chances of misunderstanding. Apart from that, it is also important for the candidates to have a good critical thinking skill in which the ability will enable to solve problems and make decisions. If the graduates are able to gather all reliable information, evaluating the information for a variety of solutions and selecting the most appropriate option as the solution, it is actually good enough to prove that they all have the skills. The graduates must be smart and creative in job employment.

Other than that, graduates must consider their personal development. It can be expressed as having the right attitude towards work and the organization they work for. As it is stated earlier, employers look for people who are keen to develop and learn. Therefore, the graduates are required to have self-motivation and confidence as personal appearance and how others perceive them. They also must have self-management skills which include self-control in order to manage their personal feeling and emotions while performing job. In addition, by presenting information clearly and effectively is a key skill in the work place and presentation skills are required in almost every modern employment area. No matter what position they are, they all need to have presentation skills to present their ideas and finding in front of the audiences. Always remember that, the candidates may be asked with some of questions at the end of the presentations. So, they should be ready for that.

In this modern technology era, IT skill is a must. Graduates should have basic IT skills and being familiar with using a computer because of it may open up a wide range of employment opportunities and increase marketability in the workplace, especially for Faculty of Information Management students. Then, at last graduates must know to influence others toward the achievement of a goal. Meaning that, they should have

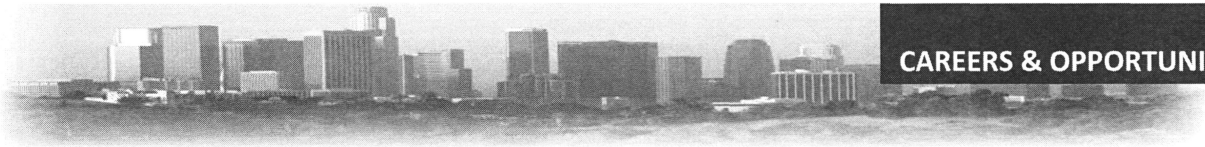
leadership. Leaders are usually show social skills by respecting the thoughts, opinions and ideas of others, for sure.

2. Self-doubt

Self-doubt is one of the biggest obstacles to achieve dreams. Usually, self-doubt is one of the reason why graduates to feel unworthy to receive what they deserve. Other than that, it may cause the graduates to see themselves less than who they really are. In addition, self-doubt enables the graduates to alienate them from goal. Graduates must know that, only they will understand what they actually need and looking for. So, it is important for the graduates to shift from self-doubt to belief. They have to believe in themselves. Some common negative thought will come through out graduates' mind. For example, graduates will feel that they are not good enough in experience. Actually, this will depends on the job they are looking for. The negative thought will change to positive easily if the graduates are looking for work that they can do and eager to learn. Meanwhile, it is good to set the minds about positivity in hiring job. Do not let minds think something negative because it may influence to self-doubt and encourage the graduates to not perform during interview and hiring a job. If the graduates are having this problem, it is crucial for them to find methods and ways to overcome and eliminate the negative self-imaging and replace it with possible positive realizations.

3. Fear of change and success, failure and making the wrong decision

According to Job-Hunt's Career Change Expert (2015), Randi Bussin who is the founder and president of Aspire stated that fear in all its forms, is the single biggest factor standing between where we are and reaching our dreams. There are a few common failures such as fear of failure, fear of success, fear of making a bad career change choice and many more. The graduates are advised to be brave and not to be afraid to make and success. Usually, the graduate chooses to stay in comfort zone compare to make a change to become more successful. Meanwhile, by increasing the success means that there is also an increase of level of responsibility. Always bear in minds to maintain the effort and successful while getting a job. Other than that, it is important for the graduates to be brave of facing the failure. Fear of failure is when we allow that fear to stop us doing the things that can move us forward to achieve our goals. Failing of something causes a potential failure that can be an opportunity for the graduates to collect and gather all of information related what they like and don't like and help them to make a better decision in future. Failure gives an impact to the graduates to appraise and make an improvement in future. Learn from mistake and success will come. Besides that, graduates are advised to be confident in making a



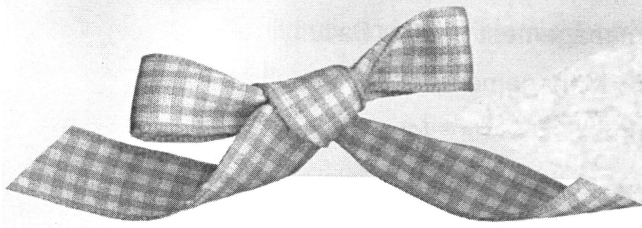
decision. Each decisions decided will lead to unique path with challenges and chances of its own.

CONCLUSION

Therefore, those mentioned barriers usually faced by graduates while hiring a job. In order to overcome the obstacles, the graduates must come out with some actions which enable them to make some corrections on the problems. Sometimes, in terms of skills it is obviously we can see that the skills needed by fresh graduates will depend on the job they apply for, but there are some things that graduate recruiters are looking for like x-factor, so the candidates are advised to start thinking it now. In addition, it is vital

for the graduates to have positive attitudes although the graduates have millions of experiences. Means that, always be positive in whatever they do. Always try to perform the best for every work they conducted. Positivity enables the graduates to have employers' attentions and getting the jobs. On the other hands, the graduates should not be afraid in competing themselves with others candidates. Please do not compare them with another because different people have different ability and talent. In conclusion, graduates must believe in themselves and also confident with what they have. Last but not least, do not let the obstacles limiting graduates from achieving dream jobs.

Author is semester 5 student of IM 244,
Faculty of Information Management



PERSAHABATAN TERINDAH NUKILAN; GADIS SARAWAK

*Bintang di langit malam
Keindahannya membawa seribu erti
Persahabatan antara kita
Tidak akan terlerai seperti kaca yang berderai*

*Alami pasang dan surut persahabatan
Ia sesuatu yang biasa terjadi
Kasih di antara kita
Tidak akan terpisah*

*Aku mohon kepadamu
Wahai sahabatku
Selama perpisahan kita terjalin
Kemaafan dariku sentiasa dihulur*

*Harapanku moga di antara kita
Tiada dendam yang terluka
Hanya memori indah bersama
Menjadi keabadian cinta kita*

*Cinta di antara sahabat
Sesuatu yang unik dan luar biasa
Bukan cinta sebagai pasang kekasih
Seribu tahun berpisah jua*

*Langit itu biru
Ia juga nun jauh tingginya
Perbezaan di antara kita
Menjadi punca ketulusan ikatan kita*



What Is Success?

Ralph Waldo Emerson

What is success?

To laugh often and much;

*To win the respect of intelligent people
and the affection of children;*

*To earn the appreciation of honest critics
and endure the betrayal of false friends;*

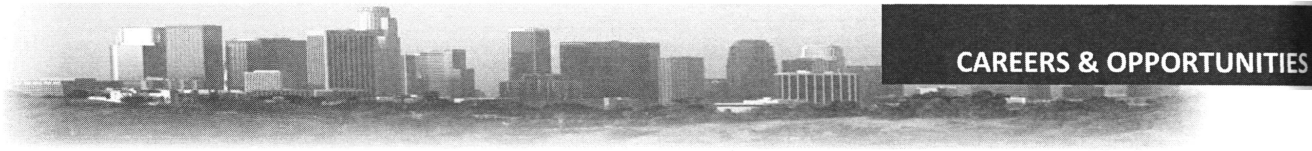
To appreciate beauty;

To find the best in others;

*To leave the world a bit better, whether by
a healthy child, a garden patch
or a redeemed social condition;*

*To know even one life has breathed
easier because you have lived;*

This is to have succeeded



Aku mengenang,
hujan yang turun,
perut yang lapar,
sakit yang perit,
di setiap saat dan minit.

Aku cuba menjadi diri mu;
terbaring dengan tangis yang kering,
diikat dengan seluruhnya mengetat.

Tetapi kemudian aku berhenti,
menarik-narik - meleraikan
ikatan tali;
ilusi.

Hujan sudah pun berhenti,
guruh masih lagi berbunyi.

Aku mendengar azan,
dan cuba mengenangkan.

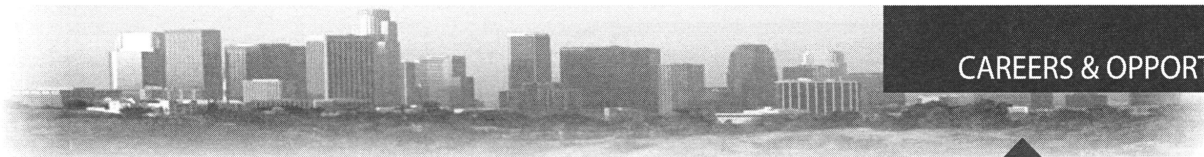
Walaupun aku tahu,
betapa susahya,
melupakan sesuatu.

Selamat malam,
dik.

Walaupun ku tenang,
sedang -
melihat siang.

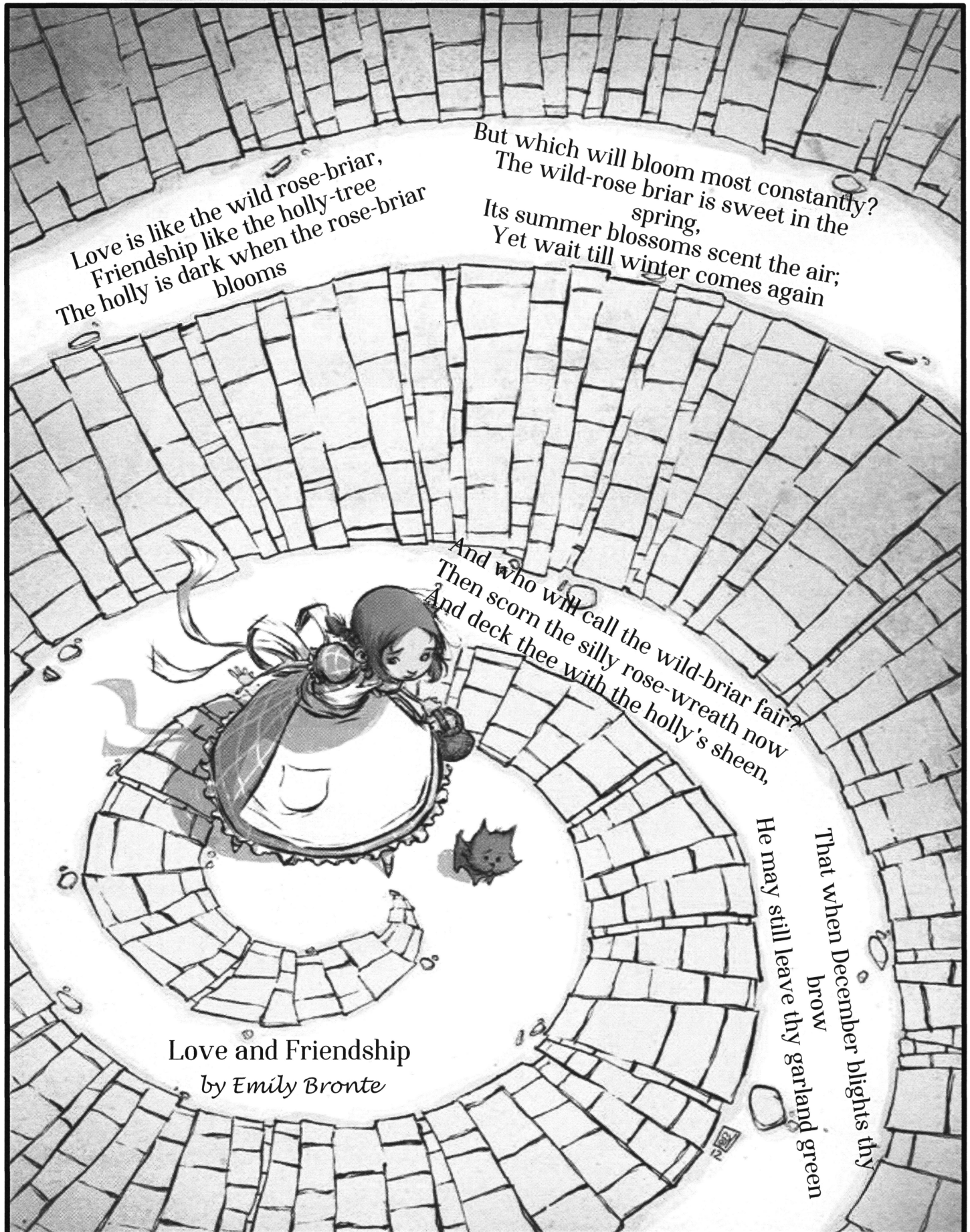
-PETAK DAUD-

*Mengenang Nurin,
2007-2015*



PANTUN BERKAIT

-SYAHRIL-



Love is like the wild rose-briar,
Friendship like the holly-tree
The holly is dark when the rose-briar
blossoms

But which will bloom most constantly?
The wild-rose briar is sweet in the
spring,
Its summer blossoms scent the air;
Yet wait till winter comes again

And who will call the wild-briar fair?
Then scorn the silly rose-wreath now
And deck thee with the holly's sheen,

That when December blights thy
brow
He may still leave thy garland green

Love and Friendship
by Emily Bronte



The Road Not Taken

by Robert Frost

Two roads diverged in a yellow wood,
And sorry I could not travel both
And be one traveller, long I stood
And looked down one as far as I could
To where it bent in the undergrowth;
Then took the other, as just as fair,
And having perhaps the better claim,
Because it was grassy and wanted wear;
Though as for that the passing there
Had worn them really about the same,

And both that morning equally lay
In leaves no step had trodden black.
Oh, I kept the first for another day!
Yet knowing how way leads on to way,
I doubted if I should ever come back.

I shall be telling this with a sigh
Somewhere ages and ages hence:
Two roads diverged in a wood, and I-
I took the one less travelled by,
And that has made all the difference.

1.0 LAPORAN AKTIVITI

Lawatan ke 'International Book Fair' yang diadakan di PWTC, Kuala Lumpur yang juga dikenali dengan singkatan KLIBF ini bermula pada pukul 9.00 pagi. Semua pelajar yang terlibat dikehendaki berkumpul di kampus pada pukul 8.45 pagi dimana van pengangkutan untuk ke sana menjemput pelajar di situ.

Rombongan lawatan di tiba di PWTC sekitar pukul 10.00 pagi. Kedatangan pelajar telah diambil ketika itu dan meneruskan lawatan ke pesta buku tersebut. Para pelajar diberi dua tugas iaitu mencari 'MAPIM booth' dan mencari maklumat tentang keadaan publisiti ilmiah pada masa ini dan yang kedua mencari beberapa buah 'International Booth' yang menerbitkan bahan-bahan yang berkaitan dengan bidang pengurusan maklumat.

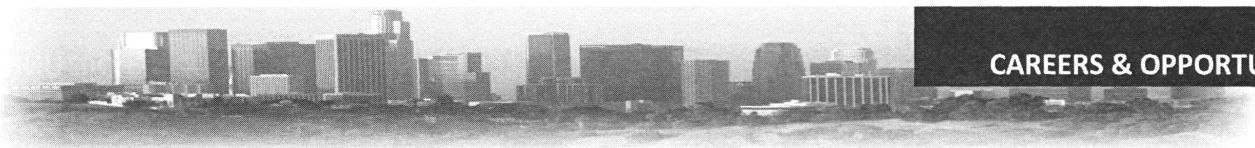
Selepas selesai menyelesaikan segala tugas, pelajar diberi masa untuk berehat dan menunaikan solat jumaat bagi pelajar lelaki. Pada pukul 2.15 petang semua telah berkumpul dihadapan PWTC untuk pulang ke kampus. Pada 3.00 petang semua telah tiba di kampus UiTM Puncak Perdana.



Di International Book Fair, PWTC, Kuala Lumpur



Ketika di 'MAPIM booth'



FIM communication



CONTACT Information

SITI NUR AISHAH MANSOR

sn_aishah1611@yahoo.com

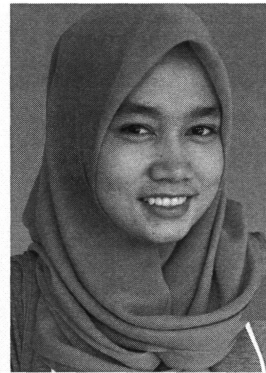
**AIN FARZANAH
MOHD HUSAINI**

afmhusaini@gmail.com



tnsyafaat@gmail.com

**TUAN SAFA'AT
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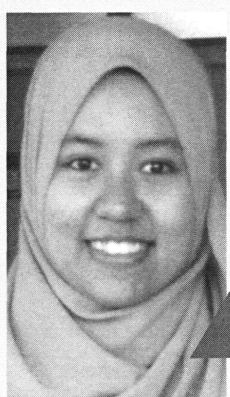


**NUR ASHIQIN
ZOLKIFLI**

nurashiqinzolkifli@gmail.com

missana1993@gmail.com

MAZLIANA YA



FIM communication

SUSRIYANNA
SUPARDI

yanna.arumdaum17@gmail.com



fionaravia93@gmail.com

FIONA RAVIA
ANAK ASING

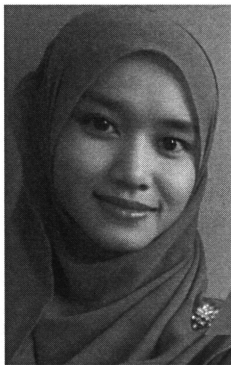


AIN SYAFIQA
SHAH DAHLI

ainsyafiq77@yahoo.com.my

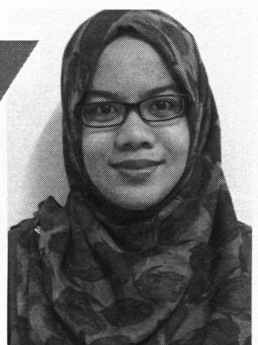
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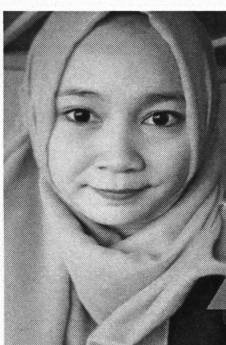
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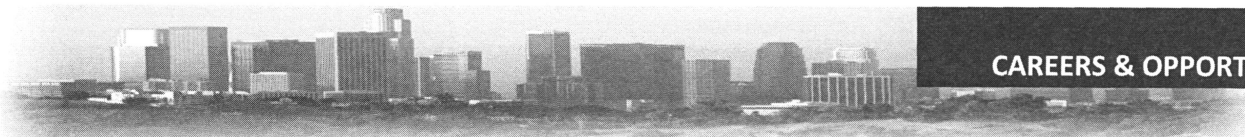
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farahinzaaba@gmail.com

FARAHIN
ZAABAH



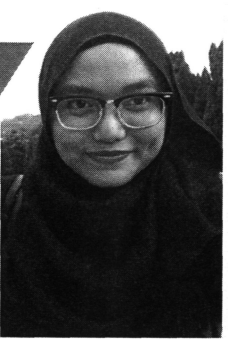


FIM communication



NUR MARISA
BADRULSHAM

nurmarisa24@gmail.com





farahamira93@gmail.com

FARAH AMIRA
ABDUL RAHIM

SITI WADHIHAH
MOHD NAZRI

s.wadhihah@yahoo.com

